



School Insurance Program Package Renewal Application

Name of Educational Entity: _____

Are there any other Named Insureds in addition to the above that need to be listed? Please list: _____

Policy Effective Date: _____

QUOTE DUE DATE: _____

All **Renewal Business** submissions should include: Currently valued loss runs (for those years not insured under this program) and any other information indicated on any of the supplemental sections of this questionnaire (as applicable).

Email complete submissions to Submissions@cmregent.com

Please indicate below the coverage requested

- Property Coverage**
 - o Property Deductible (*Minimum \$2,500*): _____
 - o Combined BI & EE Limit: _____
 - o Mobile Equipment Limit: _____*
 - o Audio Visual & Communication Equip Limit: _____*
 - o Fine Arts Limit: _____*

** (Provide schedule if limits are in excess of \$250,000)*

- Equipment Breakdown**
- Crime**
- General Liability**
- Law Enforcement Legal Liability**
(If LEL Coverage is desired, please complete the LEL Section of the Application)
- Business Auto**
 - o Auto Physical Damage Deductible (*Comp & Collision carry the same deductible*)
 \$500 \$1,000 \$2,500 \$5,000 \$10,000
- Excess Liability - Offered ONLY with Program Underlying Coverages**

Additional information required

- Statement of Values, including **FULL** COPE information (*Construction, Occupancy, Protection, Exposure*)
(100% of replacement cost values must be reported)
- Current Appraisal
- ACORD or similar Automobile Schedule, or update attached schedule if provided.
- 5 year loss runs, valued within 90 days of policy inception (*For non-program years written*)



PROPERTY INFORMATION

- Are there any vacant or unoccupied buildings that are not on the expiring schedule? *(If yes, please completed the Vacant and Unoccupied Building Supplemental Application)* YES NO
- List any changes in premises, inspections processes, etc. from expiring application:

GENERAL LIABILITY INFORMATION

- Number of Full Time Equivalent Students (FTE) _____
- List any changes in exposures, programs, athletic activities or any other area, from expiring application:

LAW ENFORCEMENT & SECURITY INFORMATION (Complete Only if LEL Coverage is Desired)

Note: Security personnel includes any person on school premises that is permitted to carry a firearm or non-lethal device (mace, taser, etc.).

- Do armed personnel have current PA Act 120 or PA Act 235 Certifications? YES NO
- Number of personnel providing security:
 Employed Unarmed: _____ Employed Armed: _____
 Volunteer Unarmed: _____ Volunteer Armed: _____

If Private Security Service Is Used:

- Is General & Professional Liability Insurance carried? YES NO
- Policy Limits carried by the contractor:
 GL (including XS): _____ Professional (including XS): _____
- Is School District added as an additional insured? YES NO
- Is there a hold harmless clause in the School District's favor in the contract? YES NO
- Number of contracted personnel providing security: Unarmed: _____ Armed: _____

If Local Law Enforcement Agency Is Used:

- Is there a current Memorandum of Understanding in place? YES NO

AUTOMOBILE INFORMATION

- If the insured does not operate their own bus fleet:
 - What are the contractor's Auto Liability Limits? _____
(Minimum required - \$1,000,000 Primary and Excess; \$5,000,000 recommended)
 - Is Insured shown as Additional Insured on the contractor's auto/general liability policies? YES NO
 - Does insured have a written contract with the contractor, including a hold harmless in favor of the school entity? YES NO



- List any changes in exposures, programs or any other area, from expiring application:

EXCESS INFORMATION

Excess coverage over other carrier's Law Enforcement Legal policies are not eligible for this program.

Excess Limits Requested (Limits available to \$20,000,000) : _____

Limit applies separately to Automobile Liability, Commercial General Liability and School Leaders' Legal Liability Coverages.

SCHEDULE OF UNDERLYING

Coverage	Insurer	Term	Limits	Exp Premium
General Liability			Occurrence PI / AV	
	How does the General Aggregate apply?		___ Per Loc / ___ Per Policy	
Automobile Liability				
Employers Liability				N/A

SCHEDULE OF PROPOSED UNDERLYING WRITTEN ON A CLAIMS-MADE BASIS

Type of Coverage	Insurer	Retro Date	Term	Limits	Defense In Limit Yes/No	Premium
School Leaders Legal					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	

- Is the coverage provided on a: School Leaders Legal Liability Form D&O Form



Pennsylvania Fraud Warning – Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

The undersigned authorized representative of the school district declares that the statements set forth herein are true. The undersigned agrees that if the information on this application changes between the date of this application and the effective date of the insurance, he/she (undersigned) will immediately notify the insurer of such changes, and the insurer may withdraw or modify any outstanding quotations and/or authorizations or agreements to bind the insurance.

Insured's Signature

Insured's Title

Date

Producer's Signature

Date

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Mechanicsburg, PA 17050
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